



Google Apps for Education Permission Form

Connecting Waters Charter Schools offer an online service for its students called [Google Apps for Education](#), also known as GAFE. GAFE is an internet based office suite which will allow students to create and store documents, access information, study, and collaborate with students and teachers through the internet. Students can access GAFE while at school or anywhere they have access to the internet. Google provides GAFE free to educational institutions such as CWCS, and the online service is used by thousands of K-12 schools and major universities throughout the nation.

GAFE is a secure website that offers dozens of security features specifically designed to keep students' data safe, secure, and private. In particular, GAFE is governed by a detailed [Privacy Policy](#) which ensures that Google will not share or otherwise use personal information that is placed into the system. Additionally, Google guarantees that it is in compliance with all applicable U.S. privacy laws. GAFE also maintains a large security team which constantly monitors the network to make sure that students' and teachers' data remains protected and private. For more information about GAFE Privacy Policy and security features, please access [Google's GAFE benefits page](#).

As with any educational endeavor, a strong partnership with families is essential to a successful experience. This permission form describes the tools available to students as well as student responsibilities for using GAFE. Using GAFE tools and services, students collaboratively create, edit and share files and websites for school related projects and communicate via email with other students and teachers. These services are entirely online and are available 24 hours a day, 7 days a week from any internet-connected computer. Examples of student use include online showcasing of class projects, building an electronic portfolio of school learning experiences, and working in small groups online, both during and outside of normal school hours.

CWCS's use of GAFE is solely for educational purposes. For that reason, by default advertising is turned off when CWCS students access GAFE. In addition, all student email accounts are disabled from sending and receiving emails from accounts outside of Connecting Waters Charter Schools. Lastly, students will only be able to access their Chromebooks by logging in with their cwcharter.org provided email, as personal emails are disabled.

Under certain federal laws including [FERPA](#) and [COPPA](#), and any relevant California



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law, a student's education records are protected from disclosure to third parties. I understand that my student's education records stored in GAFE may be accessible to someone other than my student and Connecting Waters Charter Schools by virtue of this online environment. My signature below confirms my consent to allow my student's education record to be stored by Google as part of my student's use of GAFE.

By signing below, I confirm that I have read and understand the following:

Under certain federal laws including FERPA and COPPA, and any relevant California law, a student's education records are protected from disclosure to third parties. I understand that by participating in GAFE, information about my child may be collected and stored electronically. I have read the privacy policies associated with use of GAFE. I understand that I may ask for my child's account to be deactivated at any time.

The student GAFE account will remain in effect until written notice is submitted or the student is no longer enrolled with Connecting Waters Charter Schools.

_____YES, I give permission for my child to be assigned a full Connecting Waters Charter School Google Apps for Education account. This means my child will receive an email account, and access to Google Docs, Drive, Calendar, and Sites.

Please Print Legibly

Student Name (Print)

Student ID(Must be District)

Grade

Parent/Guardian Name
(Please print)

Parent/Guardian Email
(Will be used to email login information)

Parent/Guardian Signature: _____ Date: _____

Please submit the signed form to gafe@cwcharter.org